

U.S. DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT
Washington, D.C 20250

MANUAL ISSUE No.
WSDC PN 334
DATE
July 25, 2001

PROCEDURE NOTICE

NOTICE
(WSDC)

ADMINISTRATIVE NOTICE (AN)
CHECKLIST revised 06-30-01.

A numerical checklist of all current ANs is being distributed to all State, Area, and Local Offices. Manual holders are to add the lists of ANs Released to the checklist as they are received. Included is a checklist of ANs, listed numerically under "FILED PRECEDING," that have expired or have been replaced/rescinded.

NOTICE
(WSDC)

RURAL DEVELOPMENT FORMS
REFERENCE LIST. The attached Rural Development Forms Reference List is

revised and updated through this Procedure Notice 334 dated 07-25-01. It contains the following: RD, AD, SF, and Miscellaneous Forms and Form and Guide Letters.

REMOVE
Forms Reference List dated 04-04-01.

INSERT
Forms Reference List dated 07-25-01.

RD MANUAL CHANGES
INSERT RD INS 440.1
(WSDC)

INTEREST RATES, AMORTIZATION,
GUARANTEE FEE, ANNUAL CHARGE, AND
FIXED PERIOD. This Instruction is
partially revised as follows:

Exhibit B is partially revised to update the Treasury Judgement Rate, 90-day Treasury Bill Rate, and various program rates effective June 1, 2001.

REMOVE
Exhibit B: Pages 1 & 2 (Rev 45),
3 & 4 (Rev 16).

INSERT
Exhibit B: Pages 1 & 2 (Rev 46),
3 & 4 (Rev 17).

(OVER)

RD MANUAL CHANGES

INSERT RD INS 1980-E
(WSDC)

BUSINESS AND INDUSTRY LOAN PROGRAM.

§ 1980.452(D) is partially revised and § 1980.496 is revised to add reference to the National Office Executive Loan (NOEL) Committee.

The Committee will evaluate and make recommendations for all B&I loan making and servicing actions exceeding the State's delegated approval authorities.

REMOVE

Pages 37 & 38 (Rev 1) and
63 & 64 (Rev 3).

INSERT

Pages 37 & 38 (Rev 2),
38A added 07-25-01, and
63 & 64 (Rev 4).

INSERT RD INS 2045-X
(WSDC)

EQUAL EMPLOYMENT OPPORTUNITY. This
Instruction is completely revised.
Specific revisions are as follows:

A requirement for a National Disability Employment Program manager is added;

Exhibits A, B, and E are removed because they are no longer consistent with the revised Instruction;

Existing Exhibits C and D are combined and renumbered to Exhibit A, which covers Special Emphasis Programs; and

Existing Exhibits F and G are renumbered as Exhibit B and C, accordingly.

REMOVE

Table of Contents;
ALL Pages;
Exhibits A through G.

INSERT

Table of Contents;
Pages 1 through 5 revised; and
Exhibit A, B and C revised 07-25-01.

INSERT RD INS 2045-Z
(WSDC)

ACTION PLANS FOR PROGRESS IN EQUAL
EMPLOYMENT OPPORTUNITY (EEO). This
Instruction is completely revised to

remove outdated and unnecessary material.

REMOVE

Table of Contents;
ALL Pages; and
Exhibits A, B, C, and D.

INSERT

Table of Contents revised;
Pages 1 through 3 revised; and
Exhibits A, B, C, and
D revised 07-25-01.

RD MANUAL CHANGES

INSERT RD INS 4279-A
(WSDC)

GENERAL. § 4279.15 is revised to add reference to the National Office Executive Loan (NOEL) Committee.

The Committee will evaluate and make recommendations for all B&I loan making and servicing actions exceeding the State's delegated approval authorities.

REMOVE

Pages 5 & 6.

INSERT

Pages 5 & 6 (Rev 1) and
6A added 07-25-01.

INSERT RD INS 4279-B
(WSDC)

BUSINESS AND INDUSTRY LOANS.
§ 4279.165(e) is added to provide reference to the National Office Executive Loan (NOEL) Committee.

The Committee will evaluate and make recommendations for all B&I loan making and servicing actions exceeding the State's delegated approval authorities.

REMOVE

Pages 29 & 30.

INSERT

Pages 29 & 30 (Rev 1) and
30A added 07-25-01.

FORMS

REPLACEMENT

RD 3550-14 NE
(W; SDC in NE)

REAL ESTATE TRUST DEED FOR NEBRASKA
dated 06-01. Prescribed in HB-1-3550.
This Form has been revised from a

mortgage to a real estate Trust Deed. Supplies dated prior to the revision date will be disposed of or recycled. The Form will be available in the Nebraska State Office as of June 25, 2001.

RD 3550-14 TN
(W; SDC in TN)

DEED OF TRUST FOR TENNESSEE dated
06-99 and revised 07-01. Prescribed
in HB 1-3550. The Form is partially

revised to update information required by the Paperwork Reduction Act of 1995 and to change the word handicap to disability in item #17. Supplies dated prior to the revision date will be disposed of or recycled. The Form will be available in the Tennessee State Office during the week of July 27, 2001.

FORMS (CON.)

OBSOLETE

RD 2045-4

(WSDC)

This Form is no longer needed.

REMOVE

FMI dated 04-28-99.

NO SPECIAL PROCEDURE NOTICES RELEASED.

ADMINISTRATIVE NOTICES RELEASED:

(See AN Checklist.)

oOo